



Wheatland Fire Authority

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JANUARY 12, 2023 MINUTES WHEATLAND FIRE AUTHORITY BOARD OF DIRECTORS – REGULAR MEETING

This was a regular meeting of the appointed Board of Directors for the Wheatland Fire Authority (WFA), a joint powers authority of the Plumas-Brophy Fire Protection District and City of Wheatland.

1.0 & 2.0 Call to order, roll call and Pledge of Allegiance to the flag at 6:00 p.m.

Directors present: Martin Heatlie, Bart Johnson, Robert Coe, Ray Lopez, Pamela Shelton-Alternate.

Also present – Fire Chief Art Paquette, Bookkeeper Kathy Herbert

3.0 Public Comment - None

4.0 Minutes: Elections

Board Member Martin Heatlie made a motion to elect Board member Bart Johnson to be the Chairman of the Board for Wheatland Fire Authority. Board Member Lopez seconded.

Vote called – AYES Motion carried

Alternate Chairman

Board member Johnson made a motion to elect Pam Shelton as alternate Chairman, Board member Coe seconded.

Vote called – AYES Motion carried

Secretary-Treasurer

Board member Pam Shelton made a motion to retain Kathy Herbert as Secretary-Treasurer Board member Lopez seconded.

Vote called – AYES Motion carried

5.0 Minutes

A Motion was made to approval of the minutes as read by Board Chairman Johnson, seconded by board member Heatlie.

Vote called – AYES: All. Motion carried.

6.0 Approval of JPA between Wheatland Fire Authority and CIRA

The JPA was presented from CIRA to Wheatland Fire Authority to secure insurance coverage for the Wheatland Fire Authority. Board Member Coe made a motion to execute JPA and Board Chairman Johnson seconded.

Chief Paquette was named as CIRA Board member and Chairman Johnson as named to be alternate Board member.

Vote called – AYES Motion carried

7.0 Approval of letter of intent to City of Wheatland

Chief Paquette reported that there is an urgent need to increase JPA funding from the City of Wheatland as well as the Plumas Brophy Fire District due to major staffing issues and an increase in services. Board Chairman Johnson made a motion to approve the letter of intent to the City of Wheatland, Board member Shelton seconded.

Vote called – AYES: All. Motion carried.

8.0 JPA Amendment

Proposed changes were made to the existing JPA agreement between the City of Wheatland and Plumas Brophy Fire District. Amended JPA is to be submitted to the City of Wheatland to negotiate additional funding by both entities.

9.0 Loan request

Wheatland Fire Authority has experienced a cash flow issue due to a delay in funding by the State of California. Wheatland Fire Authority is requesting a loan in the amount of \$ 50,000.00 from Plumas Brophy Fire District that will include interest in accordance with state law. Board member Shelton made a motion to approve the loan request, Board member Heatlie seconded.

Vote called – AYES: All. Motion carried.

10.0 Old Business

Watercraft grant was awarded and funding is anticipated to purchase items in February.

11.0 New Business

Upgrades to station 3 have been completed. Chiefs new unit has been completed and both projects came in under budget.

There being no further business, the meeting was adjourned at 7:33 p.m.

Minutes approved and adopted this 9th day of February 2023

Prepared by Kathy A. Herbert
February 3, 2023