



Plumas-Brophy Fire Protection Dist.

P.O. Box 762 4514 Dairy Rd Wheatland, California 95692
Telephone (530) 633-0861 Fax (530) 633-8215 www.wheatlandfireauthority.com

PLUMAS-BROPHY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Chair of the Plumas-Brophy Fire Protection District Board of Directors have called a REGULAR meeting of the Board of Directors to be held on October 17, 2024, at 6:45 p.m. at the Wheatland Fire Authority Station No. 3, 4514 Dairy Road, Wheatland, California.

Members of the public may address the Board of Directors concerning any item described below during the Board's consideration of that item. The Chair will invite public comment following Board discussion/deliberation of the item and, if applicable, before Board action.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Art Paquette (WFA Fire Chief) for any requests. This must be made as early as possible.

The following business shall be considered and transacted:

1. Call to order and roll call.
2. Pledge of Allegiance to the Flag.
3. At this time, the public is permitted to address the Board on non-agenized items. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Secretary related to the proper procedure to place an item on a future Plumas-Brophy Fire Protection District agenda. The exceptions under which the Board MAY discuss and/or act on items not appearing on the agenda are contained in Government Code §54954.2(b) (1) (2) (3).
4. Approve minutes from the September 12, 2024
6. Discussion and Approval of Measure K Expenditures (current & potential projects)
 - a. Discussion and Approval of Driveway Gravel Estimates at Station #2
 - b. Discussion and Approval of Quotes for ADA Ramp at Station #3
 - c. Discussion and Approval of Quotes for Tower Demolition/Clean up Station #3
7. Old Business
 - Update on JPA Agreement (City of Wheatland & PBFPD)
 - a. Presentation to City Council on October 22nd @ 1800hrs.
 - a. Other (non-actionable)
8. New Business
 - a. PBFPD By-Laws
 - a. Other (non-actionable)
9. Treasurer Report (Kathy Herbert)
10. Reports (Chief & Board)
11. Adjournment



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**MEETING MINUTES
PLUMAS-BROPHY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING – SEPTEMBER 12, 2024**

This was a regular meeting of the appointed Board of Director of the Plumas-Brophy Fire Protection District held at 4514 Dairy Rd. Wheatland, CA (Station #3)

1.0 & 2.0 Call to order, roll call and Pledge of Allegiance to the flag at 6:48pm

Directors present: Martin Heatlie, Bart Johnson, Ray Lopez
Also present – Fire Chief Art Paquette, Bookkeeper Kathy Herbert

3.0 Public Comment - None

4.0 Minutes

A Motion was made to approval of the minutes by Board Member Johnson, seconded by Board Chair Heatlie.

Vote called – AYES: All. Motion carried.

5.0 Old Business

MEASURE K PROJECTS

PROJECTS ON HOLD

All projects are on hold except for the grading at station 2. Chief Paquette will get prices for the gravel.

JPA AMMENDMENT

Chief Paquette had a zoom meeting with the consultant and bill the Wheatland City manager and Jeff has completed his analysis and is preparing his report to submit to the City. The City has put his report on the agenda for the October 22, 2024 council meeting. Board members for Plumas Brophy are encouraged to attend the meeting.

LAFCO INSPECTION

LAFCO inspection is in process, the Chief has provided documents to them. Meeting estimated to take place very soon.

6.0 New Business

JPA FUNDING

The board discussed issuing payment to WFA for the remaining JPA balance of \$ 153,902.00 for FY 24-25 to enable WFA to pay the Strike Team payroll without getting loans. Board member Johnson made a motion to pay the remaining balance Board member Lopez seconded.

Vote called – AYES: All. Motion carried.

MEASURE K PROJECTS

After further discussion and review of the financial reports the board has decided to continue with the prior measure K projects as listed below.

Handicapped Ramp at Station 3

Gravel at Station 2

Electrical supply at Station 2

7.0 Secretary's Report – None.

8.0 Treasurers report

The treasurer's report was distributed to the Board.

The board directed a transfer of \$ 100,000.00 from the money market account to the operating account.

There being no further business, the meeting adjourned at 7:35pm

Minutes approved and adopted this 17th day of September 2024

Prepared by Kathy A. Herbert

October 14, 2024