



**WHEATLAND FIRE AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING NOTICE**

NOTICE IS HEREBY GIVEN that the Chair of the Wheatland Fire Authority Board of Directors has called a regular meeting of the Board of Directors to be held on July 08, 2021, at 6:00 p.m. at the Wheatland Fire Authority Station No. 3, 4514 Dairy Road, Wheatland, California. Members of the public may address the Board of Directors concerning any item described below during the Board's consideration of that item. The Chair will invite public comment following Board discussion/deliberation of the item and, if applicable, before Board action.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact Lisa Thomason, Secretary at 530-633-7356. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

The following business shall be considered and transacted:

1. Call to order and roll call.
2. Pledge of Allegiance to the Flag.
3. At this time, the public is permitted to address the Board on non-agenized items. **COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES.** In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Fire Chief's Office related to the proper procedure to place an item on a future Wheatland Fire Authority agenda. The exceptions under which the Board **MAY** discuss and/or act on items not appearing on the agenda are contained in Government Code §54954.2(b) (1) (2) (3)
4. Approve minutes from the June 10, 2021 meeting.
5. **PUBLIC HEARING**

Notice of Public Hearing for the Wheatland Fire Authority Fire Suppression and Protection Services Assessment.

- Adopt Resolution No. 2021-03 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2021-22 for the Wheatland Fire Authority Fire Suppression and Protection Services Assessment.
6. Adoption of Debt Management Policy and Approval of a Master Equipment Lease Purchase Agreement, Escrow Agreement and Tax Compliance Agreement.

- Adopt the Resolutions No. 2021-04 and 2021-05 establishing a debt management policy and approving the Master Lease Purchase Agreement with Community First National Bank dated 7/1/2021 (the “Lease Agreement”).

7. Reports.

8. Adjourn.

WHEATLAND FIRE AUTHORITY

Meeting Minutes

June 10, 2021

I. Call to order

Chairman Jay Pendergraph called the meeting to order at 6:00pm at Station 3

II. Roll call

Kathy Herbert conducted a roll call. The following persons were present:

Board Chairman: Jay Pendergraph
Board Member: John Eachus
Board Member: Bob Coe
Board Member: Absent
Board Member: Bart Jonson
Board Alternate: Pamela Shelton

III. Approval of minutes from last meeting

Board Member Johnson made a motion to accept minutes as read.
Board Member Coe seconded; motion passed.

IV. New business

- a) 5 vendors submitted bids and were reviewed for consideration. 3 vendors were eliminated because they did not meet the required specifications. Discussion of what vendor to award contract for build of replacement for engine 421. There were 3 bids submitted and after much discussion and debate of pros and cons and the recommendation of Board Member Johnson and Chief Paquette, the Board decided that the contract be awarded to the Vendor identified as Pierce #1. The proposed cost of the build is \$588,981.31. The Board authorized the purchase up to the amount of \$600,000.00 to allow for unseen expenses. Board Member Johnson made the motion to accept the proposal and Board Member Coe seconded. Motion passed. Insurance will issue checks in the amount of \$355,000.00 and the balance due of \$245,000.00 will be financed through the vendor at 3.18 percent.

- b) Chief Paquette requested that the Federal program that allows the department to borrow equipment at no cost other than maintenance be extended for another 10 year term. Board Member Coe made a motion to accept proposed extension, Board Member Eachus seconded, motion passed.
- c) Chief Paquette presented the budget for the fiscal year 2021-2022 to the Board for approval. After discussion Board Member Coe made a motion to adopt the budget, Board Member Johnson seconded, motion passed.
- d) Chief Paquette presented the proposed increase Levee Assessment for the next fiscal year. Assessment was not raised last year due to COVID. Board Member Eachus made a motion that the Board approve the increase, Board Chairman Pendergraph seconded, motion passed,

e) **REPORTS:**

Drone Grant – Chief Paquette reported that he had ordered the drone with funds from the Bill Shaw grant and will be hiring an instructor to train Fire Fighters on how to properly operate the drone. Expected ETA is 6 weeks.

Engine 411 – Chief Paquette reported that to date the wrong pump shaft was received and the ETA for the correct shaft would be approximately 35 days.

Movie production - Chief Paquette reported that he has been contacted by a producer and that they are filming a movie in Wheatland, Lincoln and Auburn titled “Dream” and that they producer wants to film a rescue scene with local Firefighters. Chief Paquette agreed.

V. Adjournment

- g) Chairman Pendergraph adjourned the meeting at 6:48pm.

Minutes submitted by:

Minutes approved by: