



# Plumas-Brophy Fire Protection Dist.

P.O. Box 762                      4514 Dairy Rd                      Wheatland, California 95692  
Telephone (530) 633-0861      Fax (530) 633-8215      www.wheatlandfireauthority.com

## PLUMAS-BROPHY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Chair of the Plumas-Brophy Fire Protection District Board of Directors have called a REGULAR meeting of the Board of Directors to be held on September 12, 2024, at 6:45 p.m. at the Wheatland Fire Authority Station No. 3, 4514 Dairy Road, Wheatland, California.

Members of the public may address the Board of Directors concerning any item described below during the Board's consideration of that item. The Chair will invite public comment following Board discussion/deliberation of the item and, if applicable, before Board action.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Art Paquette (WFA Fire Chief) for any requests. This must be made as early as possible.

The following business shall be considered and transacted:

1. Call to order and roll call.
2. Pledge of Allegiance to the Flag.
3. At this time, the public is permitted to address the Board on non-agenized items. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Secretary related to the proper procedure to place an item on a future Plumas-Brophy Fire Protection District agenda. The exceptions under which the Board MAY discuss and/or act on items not appearing on the agenda are contained in Government Code §54954.2(b) (1) (2) (3).
4. Approve minutes from the August 8, 2024
6. Discussion and Approval of Measure K Expenditures (current & potential projects)
  - a. All projects are on hold
7. Old Business
  - Update on JPA Agreement (City of Wheatland & PBFDP)
    - a. Presentation to City Council on October 8<sup>th</sup> @ 1800hrs.
    - a. Other (non-actionable)
8. New Business
  - a. Discussion of funding the remaining JPA balance for FY 24-25
  - b. Other (non-actionable)
9. Treasurer Report
  - a. Kathy Herbert
10. Reports (Chief & Board)
  - a. No significant Incidents
11. Adjourn



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**MEETING MINUTES  
PLUMAS-BROPHY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING – AUGUST 8, 2024**

**This was a regular meeting of the appointed Board of Director of the Plumas-Brophy Fire Protection District held at 4514 Dairy Rd. Wheatland, CA (Station #3)**

**1.0 & 2.0** Call to order, roll call and Pledge of Allegiance to the flag at 6:48pm

Directors present: Martin Heatlie, Bart Johnson, Ray Lopez (Zoom)  
Also present – Fire Chief Art Paquette, Bookkeeper Kathy Herbert

**3.0 Public Comment - None**

**4.0 Minutes**

A Motion was made to approval of the minutes by Board Member Johnson, seconded by Board Member Lopez.

**Vote called – AYES: All. Motion carried.**

**5.0 Old Business**

**MEASURE K PROJECTS**

**Project at Station 2**

Building is completed. Grading is to commence next week. Will get quotes for aggregate for next meeting. Chief will get quotes for electrical in new building.

**JPA AMMENDMENT**

The consultant has completed his analysis and is preparing his report to submit to the City. The City has put his report on the agenda for the October 28, 2024 council meeting. Board members for Plumas Brophy are encouraged to attend the meeting.

**LAFCO INSPECTION**

LAFCO inspection is in process, the Chief is gathering documents for them. The meeting is estimated to take place the end of August.

## **6.0 New Business**

### **LOAN FOR ENGINE 462**

The board discussed a loan in the amount of \$ 32,000.00 to WFA for engine replacement on Unit 462. After discussion and agreement that the unit should be repaired the board agreed to loan WFA the requested amount. Board member Lopez made a motion to fund the loan Board member Johnson seconded.

**Vote called – AYES: All. Motion carried.**

**7.0 Secretary's Report – None.**

### **8.0 Treasurers report**

Treasurers report was distributed to the Board.

There being no further business, the meeting adjourned at 7:28pm

Minutes approved and adopted this 12<sup>th</sup> day of September 2024

Prepared by Kathy A. Herbert  
September 5, 2024